

**RECORD OF DECISION BY CITY MAYOR OR INDIVIDUAL  
EXECUTIVE MEMBER**

1.	<b>DECISION TITLE</b>	Leicester City Council Debt Policy
2.	<b>DECLARATIONS OF INTEREST</b>	None
3.	<b>DATE OF DECISION</b>	28 September 2016
4.	<b>DECISION MAKER</b>	City Mayor
5.	<b>DECISION TAKEN</b>	To approve the adoption of a Debt Policy for Leicester City Council, which will supersede the Council's Fair Debt Policy.
6.	<b>REASON FOR DECISION</b>	The purpose of having an all-encompassing debt policy is to clearly set out the responsibilities of officers responsible for raising debt and customers for owe the money.  The new policy will ensure that debt is collected in a fair, proportionate and respectful manner.  Full details of the policy are provided in Appendix A to the report.
7.	<b>a) KEY DECISION Y/N?</b> b) If yes, was it published 5 clear days in advance? y/n	Yes
8.	<b>OPTIONS CONSIDERED</b>	No other applicable options.
9.	<b>DEADLINE FOR CALL-IN</b> <ul style="list-style-type: none"> <li>• 5 Members of a Scrutiny Commission or any 5 Councillors can ask for the decision to be called-in.</li> <li>• Notification of Call-In with reasons must be made to the Monitoring Officer</li> </ul>	5 October 2016
10.	<b>SIGNATURE OF DECISION MAKER</b> (City Mayor or where delegated by the City Mayor, name of Executive Member)	